



## **PATIENT RIGHTS AND RESPONSIBILITIES**

### **Patient Rights:**

1. All persons receiving services from Prairie Ridge shall retain all rights, benefits and privileges guaranteed by Federal, State, and local law, except those specifically lost through the due process of law.
2. Patients have the right to live in the community of their choice without restraints on their independence, except those restraints to which all citizens are subject.
3. Patients have the right to be treated with courtesy and dignity, and are at all times entitled to respect for their individuality, and the recognition that their strengths, abilities, needs, and preferences are not determinable on the basis of a psychiatric diagnosis.
4. Patients have the right to be notified of all rights accorded them as recipients of services at time of admission or intake, and in terms that he or she understands.
5. Patients have the right to be treated in the least restrictive setting to meet their needs. Prairie Ridge does not utilize seclusion or restraint as part of its clinical practices.
6. Patients have the right to receive services conducted in a manner reflecting quality professional and ethical standards of practice, and shall be apprised of the organization's code of ethics/conduct.
7. Patients have the right to receive services without discrimination based on race, color, sex, sexual orientation, age, religion, gender identity, national origin, domestic /marital status, political affiliation or opinion, veteran status, physical/mental handicap or ability to pay for services.
8. Patients have the right to be treated in an environment free from physical abuse, sexual abuse, physical punishment, or psychological abuse by threatening, intimidating, harassing, or humiliating actions on the part of staff.
9. Patients have the right to be fully informed of the services to be provided, the right to consent to services, and the right to refuse services (with the exception of legally mandated services) without fear of retaliation or loss of rights.
10. Patients have the right to express choice regarding the composition of their treatment team. To the extent possible, Prairie Ridge will attempt to accommodate this choice.
11. Patients have the right to privacy during facility visits. Individuals and/or group visits are permitted only when the purpose of the visitation is education or professional in nature. Planning for outside visitors shall provide for limited interruption of patient routine, therapeutic or rehabilitative programs, and related activities. Patients will be given notice of such visitation.
12. Patients have the right to confidentiality. Information may not be released without the patient's written permission, except as the law permits or requires.
13. Patients have the right to review the patient's record at any reasonable time upon request and shall be afforded the assistance of an appropriate clinical employee in cases where a reasonable concern exists of possible harm to the patient through the misinterpretation of information in the record.



14. Patients, along with family or significant other(s), when appropriate, have the right to participate in their treatment and treatment planning. Patients have a right to a full and complete explanation of the nature of treatment and any known or potential risks involved therein.
15. Patients have the right to an individualized, written treatment plan to be developed promptly following admission, treatment based on the plan, periodic review and reassessment of needs, and appropriate revisions of the plan including a description of services that may be needed following discharge from services.
16. Patients have the right to request and receive outside (other than Prairie Ridge employees) professional consultation regarding their treatment at their own expense.
17. Legally competent patients have the right to refuse treatment, except in emergency situations or other circumstances required by law. Patients shall not be denied treatment, services, or referral as a form of reprisal, excepting that no individual provider shall be obligated to administer treatment or use methods contrary to his or her clinical judgment.
18. Patients shall have access to written information about fees for services and their rights regarding fees for services, and will not be refused services due to an inability to pay.
19. Patients have the right to an explanation if services are refused to them for any reason including admission ineligibility or continued care ineligibility, and have the right to appeal such decisions.
20. Patients have the right to informal complaint and/or formal grievance regarding practices or decisions that impact their treatment or status without fear or concern for reprisal by the organization or its staff, and have the right to have this process clearly communicated to them upon entry to services and throughout participation in services.
21. Patients have the right to refuse to participate in research without loss of services, and participate in research on a voluntary basis only with full written informed consent.
22. Patients have the right to access guardians, self-help groups, advocacy services, and legal services. Access will be facilitated through the person responsible for the patient's service coordination.
23. Patients have the right to be treated in the least restrictive environment, be provided evidence-based information about alternative treatments, have access to their records, and have equal access to treatment regardless of race ethnicity, gender, age, sexual orientation and sources of payment.
24. Patients have the right to be informed of appeal procedures, initiate appeals, have access to grievance procedures, receive a grievance appeal decision in writing, and appeal a grievance decision to an unbiased source.
25. Patients have the right to be protected from the behavioral disruptions of other persons served.
26. These rights will be reviewed annually with a patient for each year the person remains an active patient. This review will occur within the context of the larger Patient Informed Consent and Orientation review process.



Patient Responsibilities:

1. Patients have the responsibility to supply the counseling staff with pertinent information that is needed in the course of successful treatment.
2. Patients are responsible for being the primary motivator of change in the treatment process.
3. If the patient feels that his / her rights are being violated or that the program is not responding to the patient's problems and needs, it is the patient's responsibility to inform the program for appropriate grievance procedures.
4. Patients have the responsibility to follow all of Prairie Ridge's safety rules and posted signs.
5. Patients are responsible for keeping appointments and corroborating with staff to ensure continuity of care.
6. Patients are responsible for the performance of assigned duties and tasks as part of his/her treatment process.
7. Patients are responsible for agreed upon payment of provided services.